

2016 Individual Taxpayer Intake Form

Triad Tax Service, Inc. 402 Old Winston Road High Point, NC 27265

| | | | | | |
|--|------|---------------|-------|-------------------------------------|-----|
| Name of Taxpayer Are you new to our firm? Yes No | | | | SS# (only required for new clients) | |
| First | M.I. | Last | Email | | |
| Occupation | | Date of birth | | Are you legally blind? Yes No | |
| Address | | City | | State | Zip |
| County | | Home phone | | Work or cell | |
| Name of Spouse Are you new to our firm? Yes No | | | | SS# (only required for new clients) | |
| First | M.I. | Last | Email | | |
| Occupation | | Date of birth | | Are you legally blind? Yes No | |
| <i>(Enter information below only if different from Taxpayer)</i> | | | | | |
| Address | | City | | State | Zip |
| County | | Home phone | | Work or cell | |
| If you moved during 2016, enter your previous address. | | | | Date of move | |

Were you a victim of Identity theft on any tax return? Yes No
 Were you divorced or separated during the year? Yes No Were there any deaths in the family? Yes No
 Have you received any **letters** from the IRS or state revenue department within the past year? Yes No

| Names of dependent children <i>Child's full name</i> | Social Security # <i>(only req. for new clients)</i> | Date of birth | Months lived in home in 2016 | Relationship to taxpayer | College student? |
|---|--|---------------|------------------------------|--------------------------|------------------|
| | | | | | |
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| | | | | | |
| | | | | | |

Do any of the children have a disability? Yes No
 Is it anticipated that a different taxpayer will seek to claim a child listed above as their dependent for tax year 2016? Yes No

Other dependents or people who lived with you

| Name | Social Security # <i>(only req. for new clients)</i> | Date of birth | Relationship | Income |
|------|--|---------------|--------------|--------|
| | | | | |
| | | | | |

If you are due a refund, would you like it directly deposited into your bank account? *Name of bank*

| | | | |
|----------|---------|------------------------|----------------|
| Checking | Savings | Routing transit number | Account number |
|----------|---------|------------------------|----------------|

Ask your tax preparer for information about depositing a refund into an IRA account or splitting the deposit into more than one account.

| | | |
|---------------------------|----------------------|--------------------|
| Federal Refund _____ | NC Refund _____ | Tax Prep Fee _____ |
| Federal Balance Due _____ | NC Balance Due _____ | |
| Estimates 4 X _____ | Estimates 4 X _____ | |

Questions — All Taxpayers

(Provide related statements or other documentation.)

“You” refers to both taxpayer and spouse — enter “?” if unsure about a question.

| | | | | | |
|-----|----|---|-----------------|------------------------------|-----------------------------------|
| Yes | No | Do you and/or your spouse have a Health Savings Account (HSA)? | | | |
| Yes | No | Did you pay or receive alimony in 2016? <i>Paid/Received \$</i> | | <i>Recipient's SS#</i> | |
| Yes | No | Did you have health insurance for you, your spouse, and all dependents for the entire year? | | | |
| Yes | No | Did you purchase health insurance through the Market Place? | | | |
| Yes | No | Did you receive any social security benefits? | | | |
| Yes | No | Did you have misc income such as prizes, awards, jury duty, Fantasy Sports, Gambling, Online gaming, Uber? | | | |
| Yes | No | Did you draw unemployment benefits? | | | |
| Yes | No | Did you make online or phone purchases on which you did not pay NC sales tax? | | | |
| Yes | No | Are you involved in bankruptcy, foreclosure, repossession, or had any debt (including credit cards) cancelled? | | | |
| Yes | No | Did you give anyone a gift over \$14,000? | | | |
| Yes | No | Were you a citizen of or lived in a foreign country? | | | |
| Yes | No | Do you own or have financial interest in or have Signature Authority on a foreign bank or financial account? | | | |
| Yes | No | Are you required to take a required minimum distribution (RMD) from your IRA? | | | |
| Yes | No | Did you use the RMD as a Qualified Charitable Distribution (Donation)? | | | |
| Yes | No | Were any children born or adopted in 2016? <i>(Provide statement for other expenses.)</i> | | | |
| Yes | No | Were any children attending college? | Year in college | Was tuition paid with loans? | Was tuition paid by you? |
| | | | | Was tuition paid by student? | Was tuition paid by someone else? |
| Yes | No | Did you take any college classes? | | | |
| Yes | No | Did you include a copy of the student account transcript from the school? | | | |
| Yes | No | Did you withdraw funds from a 529 Plan or cash US Savings Bonds to pay for higher education? | | | |
| Yes | No | Did you pay for child or dependent care so you could work or go to school? | | | |
| Yes | No | Did you make contributions to a flexible spending account for daycare purposes with your employer? | | | |
| Yes | No | If you are an educator, do you have unreimbursed classroom or professional expenses? | | | |
| Yes | No | Are you a retired Public Safety Officer (police, corrections, probation, parole, rescue, ambulance, fire, etc.)? | | | |
| Yes | No | Did you, or will you, contribute money to a Traditional or ROTH IRA for 2016? | | | |
| Yes | No | Did you roll over or withdraw amounts from an IRA or Retirement account in 2016? | | | |
| Yes | No | Did you sell stock (outside of retirement account) or sell rental property or investment property? | | | |
| Yes | No | Did you have any investments become worthless or were you a victim of investment theft in 2016? | | | |
| Yes | No | Were you granted, or did you exercise, any employee stock options during 2016? | | | |
| Yes | No | Did you pay any interest on a loan for a boat or RV that has living quarters? | | | |
| Yes | No | Did you pay sales taxes on a major purchase in 2016, such as a vehicle, boat, or home? | | | |
| Yes | No | Did you have any uninsured loss to your property in 2016? | | | |
| Yes | No | Did you work from a home office or use your car for business? | | | |
| Yes | No | Did you receive any rental income and/or purchase rental property in 2016? | | | |
| Yes | No | Do you own a business or an interest in a partnership, corporation, LLC, farming activities, or other venture? | | | |
| Yes | No | Did you purchase or sell a main home or other real estate during the year? (provide closing statement). | | | |
| Yes | No | Did you claim a First Time Homebuyer's Credit in 2008? | | | |
| Yes | No | Did you refinance a mortgage or take a home equity loan? (Provide closing statement) | | | |
| Yes | No | Did you use any mortgage loan proceeds for purposes other than to buy, build, or substantially improve your home? | | | |
| Yes | No | Did you make any new energy-efficient improvements to your home? | | | |

State information Full-year resident Part-year resident

Nonresident States of residence during 2016 and dates

School district

Do you rent or own your home? Rent Own